

Plagiarism: Plagiarism as per HEC Policy is defined as the representation of another person's work, without acknowledgement of the source, as the student's own for the purposes of satisfying formal assessment requirements. Examples of plagiarism are:

- (a) The use in a student's own work of normally more than a single phrase from another person's work without the use of quotation marks and/or indentation, or other conventionally accepted form of identification and acknowledgement of the source, normally including at least the name of the author, date of publication and page number where the quotation is to be found;
- (b) The summarizing of another person's work by simply changing a few words or altering the order of presentation, without acknowledgement;
- (c) The use of ideas or intellectual data of another person without acknowledgement of the source, or the submission or presentation of work as if it were the student's own, which are substantially the ideas or intellectual data of another person;
- (d) Copying the work of another person;
- (e) Collusion, where two or more students collaborate to produce a piece of work which is then submitted as though it was an individual student's own work; where students in a class are instructed or encouraged to work together in the pursuit of an assignment, such a group activity is regarded as approved collaboration; where there is a requirement for the submitted work to be solely that of the individual, collaboration is not permitted; students who improperly work collectively in these circumstances will be regarded as being guilty of collusion;

(f) The submission of work, as if it were the student's own, which has been obtained from the internet or any other form of information technology;

(g) The submission of coursework making significant use of unattributed digital images such as graphs, tables, photographs, etc. taken from books/articles, the internet or from the work of another person;

(h) The submission of a piece of work which has previously been assessed for a different award or module or at a different institution as if it were new work;

(i) A student who allows or is involved in allowing another student to copy another's work (including physical or 20 digital images) would be deemed to be guilty of plagiarism.